



CANTON MUNICIPAL UTILITIES

"Where Utilities Power Possibilities"

NOTICE OF POSITION VACANCY

MAINTENANCE WORKER

POSITION TITLE: Maintenance Worker
RECRUITMENT DATES: April 8 - 22, 2019
SALARY: Depending On Experience
JOB TYPE: Part-Time (Work 29 hours or less weekly)
LOCATION: Canton Municipal Utilities (CMU)

This is a seasonal part-time position. The job assignment will be from April – October 9, 2019. Landscape or maintain grounds of CMU property using hand or power tools or equipment. Worker typically performs a variety of tasks, which may include any combination of the following: mowing, trimming, planting, watering, fertilizing, digging, raking, etc. Typically this position will work with direct supervision.

THE ESSENTIAL DUTIES:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

Examples of essential duties include:

- Mow, trim and edge turf areas at various CMU sites
- Prune, plant, trim and remove small trees, shrubs or hedges using shears, pruners or chain saws
- Weed landscape beds and other areas
- Apply herbicide according to federal laws and regulations and in accordance with CMU policies
- Work and communicate effectively as a part of a team
- Operate vehicles or powered equipment, such a mowers, chain-saws, electric clippers, sod cutters and pruning saws
- Operate grounds maintenance equipment
- Drive trucks or other vehicles at the work site
- Use hand tools, such as shovels, rakes, pruning saws, saws, hedge or brush trimmers or axes.
- Irrigate lawns, trees or plants, using hoses, watering cans, etc.
- Maintain equipment or systems to ensure proper functioning.



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- Mix and spray or spread fertilizers, herbicides, or insecticides onto grass, shrubs or trees using hand or automatic sprayers or spreaders
- Wash the exterior of vehicles using various cleaning solutions
- Vacuum inside of vehicles to remove dirt/debris, clean upholstery and surfaces
- May remove grease on engines or engine compartments
- Provide proper upkeep of sidewalks, driveways, parking lots or other grounds features
- Use professional demeanor at all times
- Good communication skills
- All other duties as required or requested by Supervisor

Physical and Mental Requirements:

- Ability to perform strenuous physical labor and work outdoors for long periods of time in all types of weather and on all types of surfaces
- Skill in using a wide variety of power and hand tools, equipment and machinery used in vegetation management
- Use good judgment in the operation of potentially dangerous equipment. Maintain constant awareness of hazards and continually apply safe work habits and practices
- Listen to, remember and apply work directions, instructions, information and practices in daily communication with supervisor and co-workers
- Safely drive and operate light duty vehicles and equipment such as pickup trucks, pulling trailers and other related vehicles
- Demonstrated punctual, regular and reliable attendance is required
- Follow appropriate safety procedures
- Repetitive work requiring frequent bending, kneeling, lifting, etc.

Working Conditions:

- Ability to work in all types of weather conditions (rain, cold, heat)

Equipment Used:

- Hand or power tools

Education & Experience:

- High school diploma or GED equivalent
- Valid MS driver's license



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HOW TO APPLY:

- **Interested applicants must submit a cover letter and resume' to:**

ATTN: Director, Human Resources - CMU

127 West Peace Street

Canton, MS 39046

Email To: hr@cmu.com

- **Resumes' must be received by 5:00 p.m. on the closing date of this announcement or April 15, 2019.**